



**CHEROKEE PICKENS  
CUB SCOUT LEADER TRAINING GUIDE**



Welcome to the Boy Scouts of America as a new Cub Scout Leader. BSA has devised several online and in-person training courses for you to take to help you know what your job is and what to do next. There are also many helpful publications that will help you do your job more effectively. This guide will help you find that training and support that BSA provides.

*EVERY YOUTH DESERVES A TRAINED LEADER.*

*GIVE THEM ONE IN YOU.*

*This is not an official publication of the Boy Scouts of America. This is intended as a helpful guide provided by volunteer leaders to assist you in navigating the BSA training and documentation on becoming a new, trained, and eventually heavily trained scout leader.*

*Written by Rob Redmond. Last updated November 21, 2011.*

## YOUR TRAINING PATH

There are several basic categories of leader in Cub Scouting. You should take the leader specific training for your category of job:

1. Cubmaster – for assistant cub masters and cub masters
2. Pack Committee – for anyone serving on the committee of the cub scout pack including the chairman, treasurer and any other registered leader who is not a cubmaster, trainer or den leader.
3. Pack Trainer – this is specific training for the person serving as the Pack Trainer. By the way, if you are going to serve as the pack trainer, you probably should take all of the training for all of the positions. You will also need EDGE training provided by your Council.
4. Tiger Cub Leader – for those who would be a den leader over a Tiger Den. Tiger Dens operate differently from the other dens – so the training for being a Tiger Den Leader is a little different from others. It is recommended that not only the Tiger Den Leader, but also the parents of the Tigers take the training online to understand what they are doing. All parents share in the leadership of the Tiger den.
5. Wolf Cub and Bear Cub Leader – for those who are den leaders and assistant den leaders of bear and wolf dens
6. Webelos Den Leader – for a den leader over a Webelos Den. Webelos dens operate differently from Tiger, Wolf, and Bear dens, and so different training is offered.

Suggestions:

- The **Cubmaster** is well advised to take the training for all positions. As the unit leader, serving as a sort of chief of the tribe, it is his job to inspire and guide other leaders in their positions. Knowing what the training is for those positions will lessen the likelihood that he will offer conflicting advice.
- The **Pack Trainer** is also advised to have taken all training. As the unit's "Medicine Man" who advises all and provides counsel and training to leaders in the unit as to what to do when stumped by a difficult problem, The Pack Trainer needs to know what the guidance is for every position.
- **All adults in the pack, including all of the parents of all youth, and including all Den Chiefs from Boy Scout Troops, should take Youth Protection Training** online whether they register or not. Youth Protection Training is available online for free, as are all of these courses, and will prevent a parent from finding themselves in a difficult to defend position with the children of other parents.
- More training is better. Take all of the training on everything when ever possible.

## CUB SCOUT LEADER GUIDANCE

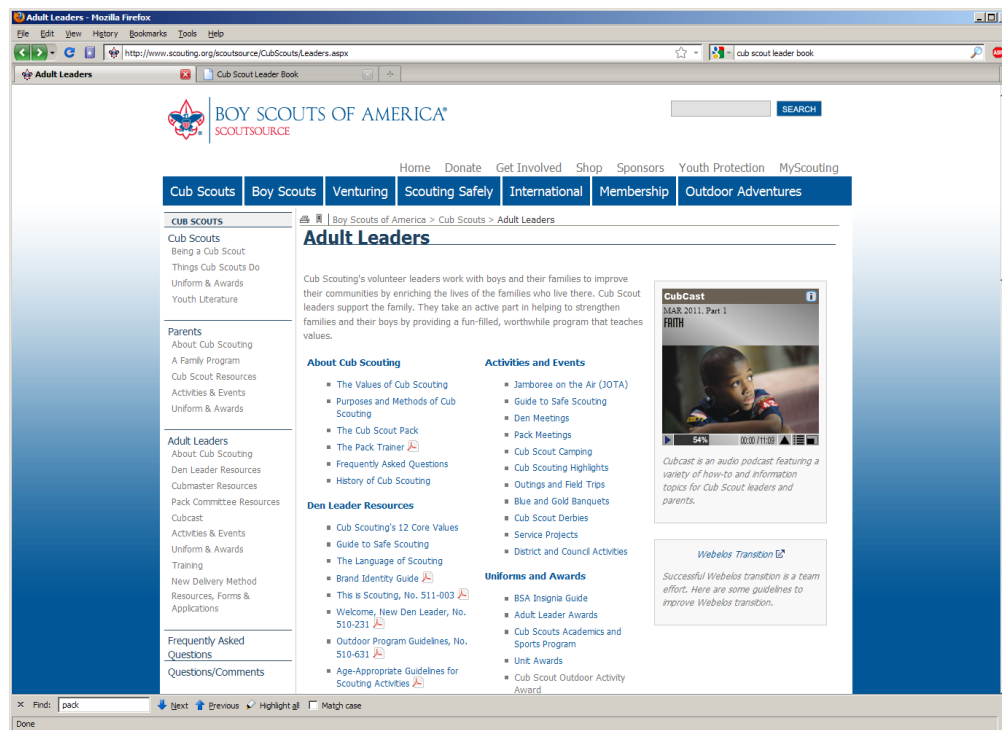
In order to succeed in your position, you need more than the online training provided for you. Being a Cub Scout leader can be very challenging, not just because you have to create a program for youth, but also because all of the adults must interact successfully without functional authority over one another in a volunteer organization.

Therefore, some suggestions:

- Pay close attention to online training. Often those taking online training are tempted to multi-task while the training runs, and then use their wits to outsmart the quizzes provided and pass without truly learning from the training.
- Write notes as you take the training courses.
- Obtain, read thoroughly, and study the [CUB SCOUT LEADER BOOK](#). This book explains your job in greater detail, and the jobs of everyone else in the pack. Bring a copy to every pack leader meeting for easy reference.
- [The Den and Pack Meeting Resource Guide](#) is invaluable. You can simply execute the plans within in order to not have to imagine what comes next. Every den meeting is written for you. Every pack meeting is already planned. Simply follow the plans, and execute.

There are hundreds of helpful booklets and forms here:

<http://www.scouting.org/scoutsorce/CubScouts/Leaders.aspx>



The screenshot displays the Boy Scouts of America website's "Adult Leaders" page. The browser window is Mozilla Firefox, and the address bar shows the URL: <http://www.scouting.org/scoutsorce/CubScouts/Leaders.aspx>. The page features the BSA logo and "SCOUTSOURCE" branding. A navigation menu includes links for Home, Donate, Get Involved, Shop, Sponsors, Youth Protection, and MyScouting. Below this, a secondary menu lists various program areas: Cub Scouts, Boy Scouts, Venturing, Scouting Safely, International, Membership, and Outdoor Adventures. The main content area is titled "Adult Leaders" and includes a breadcrumb trail: "Boy Scouts of America > Cub Scouts > Adult Leaders". The page is organized into several columns: a left sidebar with navigation links for Cub Scouts, Parents, Adult Leaders, and Frequently Asked Questions; a central main content area with sections for "About Cub Scouting", "Activities and Events", "Den Leader Resources", and "Uniforms and Awards"; and a right sidebar featuring a "CubCast" audio player and a "Webelos Transition" article. The browser's status bar at the bottom shows "Done" and search options.

## BASIC LEADER TRAINING ONLINE

First, you need to complete online training. It is here:

<http://myscouting.scouting.org>

When you get to that site, create an account if you do not have one. At some point in the future, your membership card will arrive from BSA and be handed out to you. Your membership ID number will be on that card. You will need to add your ID number to your online account in the future. But for now, you can get in without one. Your ID card will probably not be delivered by BSA until some months in the future. Membership cards are not generally used by BSA at events or any activities for entrance, so you should be OK.

Once you log in, you will see the following screen:

**BOY SCOUTS OF AMERICA.**

Atlanta Area Council

Welcome robredmond ▾  
[View Full Profile »](#)

Search BSA SEARCH

Home Scouting in Your Area Donate Shop Sponsors ScoutSource Youth Protection MyScouting

**My Profile Training Unit Tools Events Community**

My Profile  
Update My Profile  
**Training**  
E-Learning  
Training Validation  
Unit Tools  
DIRECTV Online Toolkit  
National Safety Council  
Defensive Driving Course  
Internet Advancement  
Internet Rechartering  
ScoutParents  
Tour Permits  
BeAScout  
Events  
Event Registration  
Community  
Scouting Community

**Youth Protection Training Notice**  
You do not have to be a registered member or have a member ID to take Youth Protection training.  
To take Youth Protection training:  
1. From the menu on the left, click E-Learning.  
2. From the General tab, scroll down to Youth Protection Training and click Take Course.  
3. When you complete the course, print a certificate of completion to submit with a volunteer application, or submit the certificate to the unit leader for processing at the local council.  
4. When your volunteer application is approved, you will receive a BSA membership card, which includes your member ID number. After you receive your membership card, log onto MyScouting, click My Profile, and enter your member ID number. This links your Youth Protection training records, and any other MyScouting training records, to your BSA membership.

**Welcome to the NEW MyScouting!**  
Thank you for setting up your MyScouting account. Through your account, you now have access to even more Scouting resources. MyScouting was created to better support your role in Scouting. Over time, new resources will be added and you will be able to see content specific to your position/rank. MyScouting will also be used to improve communication directly with you, our dedicated

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Click to launch the full edition in a new window.

Click on E-Learning.

That will take you to this screen:

The screenshot displays the 'E-LEARNING COURSE MANAGEMENT SYSTEM' interface. At the top, there is a navigation bar with links for Home, Scouting in Your Area, Donate, Shop, Sponsors, ScoutSource, Youth Protection, and MyScouting. Below this is a secondary navigation bar with tabs for My Profile, Training, Unit Tools, Events, and Community. The main content area is titled 'E-LEARNING' and contains a list of training courses. A red circle highlights the 'Cub Scout' tab, and a red arrow points to it from the text below. The courses listed are Youth Protection Training, Fast Start Training, and Leader Position-Specific Training. The Youth Protection Training course is currently selected, showing a progress indicator and links for Retake Course, Review Course, and View Certificate. The Fast Start Training course shows a progress indicator and a link for Take Course. The Leader Position-Specific Training course is currently unselected.

Click on the tab marked Cub Scout.

That will take you to the next display:

<b>Youth Protection Training</b>	
● Youth Protection Training	<a href="#">Retake Course</a>   <a href="#">Review Course</a> <a href="#">View Certificate</a>
<b>Fast Start Training</b>	
● Den Leader Fast Start	<a href="#">Take Course</a>
● Cubmaster Fast Start	<a href="#">Retake Course</a>   <a href="#">Review Course</a> <a href="#">View Certificate</a>
● Pack Committee Fast Start	<a href="#">Take Course</a>
● Capacitación Fast Start para el Líder del Den	<a href="#">Take Course</a>
● Capacitación Fast Start para el Cubmaster	<a href="#">Take Course</a>
<b>Leader Position-Specific Training</b>	
● Leader Position-Specific - Tiger Cub	<a href="#">Take Course</a>
● Leader Position-Specific - Wolf Cub	<a href="#">Take Course</a>
● Leader Position-Specific - Bear Cub	<a href="#">Take Course</a>
● Leader Position-Specific - Webelos	<a href="#">Take Course</a>
● Leader Position-Specific - Cubmaster	<a href="#">Retake Course</a>   <a href="#">Review Course</a> <a href="#">View Certificate</a>
● Leader Position-Specific - Pack Trainer	<a href="#">Take Course</a>
● Leader Position-Specific - Pack Committee	<a href="#">Retake Course</a>   <a href="#">Review Course</a> <a href="#">View Certificate</a>
<b>Orientation Training</b>	
● This is Scouting	<a href="#">Retake Course</a>   <a href="#">Review Course</a> <a href="#">View Certificate</a>
<b>Basic Training</b>	
<b>Supplemental Training</b>	
● Physical Wellness	<a href="#">Take Course</a>
● Safe Swim Defense	<a href="#">Take Course</a>
● Safety Afloat	<a href="#">Take Course</a>

These are courses available for you to take. You are encouraged to take them in a particular order to facilitate getting signed on as an adult leader.

1. Youth Protection
2. Leader Position-Specific (for the position you will be serving in)

Once you complete these two courses, you are considered “trained” and can wear the following badge on your uniform pocket flap above your badge of office on your left sleeve.



To take a course, click on “take course.” Pay close attention – there are pop quizzes at the end of each chapter.

When you are done, the system will show you your certificate of completion. Print it out. You will need to bring it with you to the next pack leader meeting for us to keep on file, to turn in with your membership application, and to enroll in other training that follows. You can always view your certificate online by entering back into the training system and clicking on “View Certificate.”

Before you do anything else, you must take **Youth Protection Training**. Think of this as Adult Leader Protection Training. The purpose of it is to prevent you finding yourself in a situation where a child can accuse you of inappropriate conduct. When YPT is followed always, leaders are secure knowing that they always have a witness.

Next take **leader-specific training**. While it is available online, if you have the opportunity, take it in person.

After you take those two, you are technically finished with basic training for your position.

You will see other training available to you. Feel free to take the training for other positions in the pack as well. The most effective leaders are trained to do every job in the pack, and have taken those training courses as well so that they know what everyone else has been trained to do.

**WARNING:** Sometimes the system flakes out and does not register your completion. It may be necessary to retake a course if that happens. You are advised, once you start the course, to complete it as quickly as possible and not leave it playing while you tend to other things, as it may time out or crash and leave you having to start over from the beginning. There is no way to pause training once it has begun and come back to it. If you close your browser window, you have to start over.

**This is not the end of your training!**

## ROUNDTABLE

There are monthly Roundtable meetings held every Thursday at 7:30pm to 8:30pm at Canton UMC at HWY 140 and I-575. Roundtable is a monthly training session for Cub Scout Leaders where the leaders from all units gather and meet one another. Roundtable is free to participants and only costs time, travel, and energy.

## UNIVERSITY OF SCOUTING/SCOUTER'S ACADEMY

Once a year each council holds a set of training classes called Scouter's Academy (some councils call it University of Scouting) in which various training courses are available. This is a Saturday event. Usually there is a small fee for an inexpensive lunch.

## BALOO

The council also holds instructor led all day training for Cub Scout leaders to learn to manage a camping trip. BASIC ADULT LEADER OUTDOOR ORIENTATION (BALOO) is available in the fall and Spring each year. You can find Baloo courses on the district calendar at:

<http://calendar.cpbs.org/index.php?action=SwitchCal&selectedCal=1>

## WEBELOS OUTDOOR LEADER TRAINING

Webelos leaders are able to lead camping trips without having each boy's parent present. To do this, webelos leaders are required to take another day-long training session on leading overnight experiences. Find these courses on the district calendar at:

<http://calendar.cpbs.org/index.php?action=SwitchCal&selectedCal=1>

## WOOD BADGE

The pinnacle of adult leader training in BSA is called Wood Badge. Wood Badge is a week-long experience (or two three day weekends plus several meetings in between) where scouters go through the entire scout experience and learn how youth leadership works in a Boy Scout troop, the history and arcane knowledge of the Boy Scouts, and many, many concepts on leadership and management. After completing training, Wood Badge candidates spend 18 months working a "ticket" which is a large-scale project to improve scouting for youth. Know those who have completed Wood Badge by the necklace they wear with wooden beads on it.



## AVAILABILITY

- You can complete all basic training online, but there is no substitute for instructor led sessions.
- There is no requirement that you complete training in our district or council. All BSA training from all neighboring districts and councils is valid. If you miss ours, go to another's.
- Training is usually held in fall and spring to match with recruiting drives

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## ADULT LEADER AWARDS

Adult leaders in the Cub Scouts are eligible to be recognized at the end of their terms of service for their willingness to sacrifice of themselves not just in doing their jobs but also in attending training. In order to qualify for these awards, the leader must:

- Complete the two basic training courses
- Attend four roundtable meetings or one University of Scouting/Scouter's Academy
- Complete other requirements for each level.



**Cub Scout Den Leader Award** – given to wolf or bear den leaders. Indicates one year of service, attendance at round table, training, etc.



**Scouter's Training Award** – Awarded to the pack trainer, committee members, and other cub scouters for two years of service, completion of basic training, attendance at round table, completion of special assignments, etc.



**Scouter's Key Award** – given to Cubmasters for attendance at round table, completing basic training, and completion of certain requirements involved in being the unit leader.

You will see experienced adult leaders wearing knots above their left shirt pockets such as these from cub scouting as well as others. There are over 40 available which recognize service as an adult and accomplishment as a youth. Click the following link for all award requirements and descriptions.

<http://www.boyscouttrail.com/square-knots.asp>